

# Az-Zahra Center Cemetery (AZC) Policy

Az-Zahra Center Cemetery will provide dignified burial services to its members and their loved ones. We will fulfill our religious obligations to the best of our abilities with care and respect for the deceased's wishes, as long as these are within the requirements of shari'a and our capabilities. Once we receive the news of the deceased, we will do the following:

- Obtain information about location of the body and name of family representative
- Contact funeral home for pick up and transportation of the deceased from location
- Arrange for ghusl (wash) with the help of the deceased's family at the funeral home
- Dress the deceased with kaffan supplied by family or one available at the center
- Contact and arrange the grave digger for excavation/site preparation
- Arrange for the prayers (salaat-e-mayyit) at the center/grave site
- Bury the deceased in a pre-arranged grave. No exceptions or special considerations
- Maintain the cemetery to prevent vandalism, damage, and excessive vegetation/grass
- In the event of soil erosion or damage, the family of the deceased would be billed for additional expenses including repairs or refilling of the grave with soil
- Gather expenses, other than those that are paid directly to the funeral home, for proper disbursements. Payment must be received no later than 30 days after the burial
- There is NO charge for services provided by AZC volunteers or the materials used

Services AZC will NOT provide:

- AZC Cemetery will NOT order, design, set, maintain the gravestones
- Family must approach the AZC for approval of final gravestone inscription
- The gravestone should have the following descriptions: name of the deceased and his/her parents, date of death, short verses of the Holy Quran, or other commonly acceptable inscriptions, etc. It should be numbered in sequence
- The size of gravestone should be 18 inches by 18 inches.
- The stone should be placed flat or at a slight grade, but not to exceed 2 inches at the top side for ease of reading.
- Gravestone materials include granite, marble, and limestone. It should be grey with black letters

I have read, understand, and agree with these policies. I will reimburse the expenses within 30 days of the final process.

Name of representative: \_\_\_\_\_ Phone number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_