

Az-Zahra Center Cemetery Form

Az-Zahra Center (AZC) Cemetery will provide burial services for Shia Muslim members who reside within the Greater Kansas City area. **Member** is defined as husband, wife, children, and parents who pay their annual membership dues to Az-Zahra Center. Services are offered under the following plans:

1. **Plan A:** AZC arranges the pickup of the body, perform wash (ghusl), shroud (kaffan), prayer (salaat), and do the final burial at AZC cemetery.
2. **Plan B:** includes all of the above except the burial is in Mount Moriah or other local cemetery, which has a section especially reserved for Muslims.
3. **Plan C:** Family arranges with other masjid for pickup and use of their wash area but AZC does ghusl and kaffan. Deceased's family finalizes the burial arrangements with the other Muslim cemetery.
4. **Plan D:** Family arranges with funeral home for pickup but AZC volunteers perform ghusl and kaffan only. AZC will not perform prayers if buried in a non-Muslim cemetery. It would be the responsibility of the family or the representative of the deceased to arrange the salaat-e-mayyit and burial.

All services are offered by volunteers at no charge including the cost of kaffan and supplies. Volunteers will try to fulfill all religious obligations to the best of their abilities with care and respect for the deceased's wishes, as long as these are within the requirements of shari'a and the capabilities of the volunteers. Services will be provided as soon as practical but due to difficulties outside our control, some services may take 3 or more days to complete.

Due to limitations of skills and facility, some items listed under Plans A and B, services will be provided by contractors and funeral homes. These will be done under the supervision of the volunteer leader to complete the burial process.

I have chosen Plan ____ service on behalf of the deceased and/or his/her loved ones. The name of the deceased is:

_____ son/daughter of _____

Date of death: _____

I have read and agree with the above policies and guidelines. I will reimburse the expenses, if applicable, within 30 days of the burial.

Name of the representative: _____ Phone number: (____) _____

Signature: _____

Date: _____

Plan “A” Services to be completed by AZC volunteers:

- Contact funeral home for pick up and transportation of the deceased from hospital, hospice, home, etc to the funeral home
- Arrange ghusl (wash) with the help of the deceased’s family member(s) at the chose funeral home
- Dress the deceased with kaffan - supplied by either the family or use one available at the center
- Contact and arrange with a grave digger for excavation/site preparation on the day of the burial
- Bury the deceased in pre-approved grave. **No exceptions or special considerations for choice of grave site or plot**
- Arrange for the prayers (salaat-e-mayyit) at the center/the gravesite
- Maintain the cemetery to prevent vandalism, damage, and excessive vegetation/growth
- Note: In the event of soil erosion or other physical damage, the family of the deceased may be billed for reimbursement for any additional services including repairs or refilling of the grave with soil and/or other special needs
- Gather expenses, other than those that are paid directly to the funeral home, for proper disbursements.

Services AZC will NOT Provide:

- AZC will Not transport the body to/from funeral home and to AZC cemetery
- AZC Cemetery will NOT be responsible for designing or ordering of gravestones. Family/relatives of the deceased must receive pre-approval from AZC for size and color of headstone, inscriptions, etc.
- Headstone should have the following descriptions and sizes: name of the deceased and his/her parents, date of birth and death, a short verse of the Holy Quran, or other commonly acceptable inscriptions, and number of the plot, etc.
- The size should be 18 inches by 18 inches. The headstone should be placed flat or at a slight grade, but not to exceed 2 inches at the top side for ease of reading.
- Gravestone materials include: granite, marble, and limestone. It should be preferably grey background with black letters

Suggested Contractors/Vendors

Although the deceased’s family can choose any contractor, we use the following contractors due to good feedback and working relationship:

CVI Funeral Services: Kurt Torkelson (913-634-5052) or Lisa Timmons (800-362-1318)

Wilbert Funeral Services: Tabitha Brants (816-966-9000) – backup diggers

Chapel Hill-Butler Funeral Home: Kati Farney, Funeral Dir. (913-344-3366)

Johnson Granite Supply: Kaylee Robinson (816-421-4500). They engrave and set the gravestone

Estimated funeral home expense: \$3,350 (not including cost of concrete vault, more than 24-hr. refrigeration, limousine service, etc). This may change by the contractors/funeral home. **Final cost is subject to change without notice.**

I have read, understand, and agree with these policies. If incurred by me, I will reimburse the expenses within 30 days of the final process.

Name of the representative: _____ Phone number: _____

Signature: _____

Date: _____